

**Treasurer**

Duties of Treasurer include:

- The Treasurer shall have charge of all funds belonging to SILHIMA
- The Treasurer shall receive all dues and keep a full and accurate account of all receipts, disbursements and pay bills approved by the President.
- A full report of receipts and disbursements shall be made to SILHIMA's membership at each quarterly meeting and an annual report submitted to SILHIMA's membership at the annual meeting.

**Estimated Time Commitment:**

Two membership year commitment.

Period of Activity: Four meetings per membership year (approximately 5-6 hours per membership year)